



REQUEST TO AMEND MEMBERSHIP DURING 2010 REFURBISHMENT

Members who feel that they do not wish to use the facilities during the period of the refurbishment can put their membership on hold. There will be no charge to do this. Please note that you can only put your membership on hold for **FULL** months (ie 1st – 31st). When your membership is on hold you are only able to use the club by paying a guest fee or by restarting your membership.

Members may also want to change their membership type if they feel they are using the club differently during the refurbishment.

Please complete the details below:

Name : _____
Membership No : _____
Phone No : _____
E-Mail : _____

Please tick what you would like us to do ;

- Please freeze my membership (at no charge) whilst the refurbishment work is carried out. Your membership will automatically be restarted when the refurbishment is completed**
- Please change my membership category**

From : _____
To : _____
With effect from : _____

Please note ; your membership will stay on this membership type until you ask us to change it

Important Notes – Please Read:

Annual paying members will have their membership expiry date extended to reflect the period of time from the request to freeze to the end of the refurbishment project

Members who pay monthly have the following deadline dates to enable us to make the change.

Direct Debit payers : **20th of the preceding month**
Payroll deduction payers (Addenbrookes employees only) : **7th of the preceding month**

Signed: _____ Date: _____

You can complete this form on your PC and email it to Andrew.dunn@frank-lee.com or complete it by hand and leave it at the main reception desk or post it to us.